

Fire Station Building Committee – Meeting Minutes

Date: Thursday January 28th 2021

Time: 4:00 PM

Place: City Webex

Chairs Statement: This meeting is not being recorded, videotaped and broadcasted. If any other persons present are recording, videotaping or broadcasting this meeting you must notify the chairperson at this time.

Citizen Jaydon Grazick and City of Greenfield Recording

Agenda:

1. Call to Order and Roll Call by Chairperson
2. Approval of Meeting Minutes from January 14, 2021.
3. Temporary Fire Station report. Discuss bid and recommendation of Sub Committee.
4. Motions
 - Determine whether to accept, reject or modify bid received by Committee.
5. Neal Joyce and Dennis Ross update Committee.
6. Set next meeting date.
7. Vote to go in to Executive Session to consider the purchase, exchange, lease or value of real property at Main Street and Coombs Avenue if the Chair declares that an open meeting may have detrimental effect on the negotiating position of the public body.
8. Adjourn.

Meeting Called to order at 1600hrs.

Roll Call of Members Present:

Chair Persons Singer & Hawkins, Gregg Diefendorf, John Andrews, Carole Collins, Steve Drakulich, Liz Gilman, Amy McMahan, David Moscaritolo, Chief Strahan, Jennifer Stromsten, Jean Wall, Mayor Wedegartner, Marlo Warner, Fernando Fleury, Laura Phelps, Katrina Pacheco, Dennis Ross, Adam Champagne, OPM Neil Joyce

Motion by Mayor 2nd by Butch Hawkins to accept minutes for January 14th 2021 meeting.

Motion carries unanimously by roll call vote.

Temporary Fire Station Update:

David M – Ranking committee has met and went over the respondents of the RFP for the modular office structures. We had one respondent, Vanguard, we ranked the technical portion and then reviewed the pricing on a separate date. We did accept the delivery schedule because it was not until July. The pricing came in at \$674,107 which was way over the cost budget. The options we had were to 1- not to accept the proposal, 2- to accept, or 3- to sit on it and not make any recommendation, or 4- Neil was able to get clarification from the IG's office that because we only had one respondent to the RFP that we are cleared to bargaining directly with their firm to try to work out a better solution that might fit our price and delivery schedule.

Neil – Clarifies that it was the determination was sought of the AG's office not the IG, otherwise concurrent with David's presentation.

David S- asks if there are any members that were not able to join in prior in the subcommittee meetings that need more information or would like to see anything to speak up now

Motions:

Jen – reads motion of the temp committee, that we not reject the proposal at this time but rather take no action and allow the OPM and the design time to negotiate with the primary vendor.

David M – we want that information by Feb. 4th so that we will have it within time to review it at our next meeting.

Jen - I move that we not formally reject the proposal at this time, but rather that the full Fire Station Committee take “no action” on the proposal and authorize the OPM to negotiate with the bidding vendor (in concert with Chief Strahan and the Design Team) to bring the information back by February 3rd 2021. 2nd by Butch Hawkins

Discussion:

Mayor – it would be good to add what we are renegotiate timeline/price.

David S – there were a lot of variables that were thrown around last night. I'd rather not handcuff Neil, he should have a good understanding of what the committee was thinking and should be able to go ahead.

Jen – procedural discussion regarding use of chat if we could enter the wording so that everyone can read it as its written.

Neil – I am ok with how it was presented and summarized.

David M – Neil I'm guessing that whatever your able to negotiate will be verbal and the somehow formalized in writing after?

Neil – It's my hope that we have something much closer to our timeline and budget in writing, when we come back to meet in early February.

David S – Final decisions will be by this committee which should allow Neil some good flexibility

Motion carries unanimously by roll call vote.

Updates from Neil and Dennis:

Neil – Just wanted to confirm that we are also expecting the RFP for the apparatus bays to the city on Feb. 4th.

David M – We'll go through the same process we did with the modular office trailers using the temp meeting to go over the RFP submittals for the apparatus bays.

Executive Session:

Mayor – has no updates to present

Chair not exercising the executive session

Motion to Adjourn

Made by Mayor, 2nd by Butch, roll call vote carries unanimously. Meeting adjourn at 1638hrs